Product Integrity External Assessment

LUBTRAC LAZARO CARDENAS
LUBTRAC
Calle 5 de Mayo No.93. Col. Centro
Lazaro Cardenas 60950
Mexico

Assessment Name	EA_EX_SITE-0000907_2026-01-02 06:00:10
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Assessor Title	
Selling Affiliate	
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Comments	

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Confidential Information

General

1. Distributor Shall ensure it is using the most current version of the DPIM.
   a. Most current DPIM shall be used, including related processes and reference documents. Obsolete copies shall be appropriately disposed of. Note: Obsolete copies of DPIM printed hardcopies are not required to be retained by the Distributor. ExxonMobil Shall retain electronic copies of all versions of the DPIM according to its own retention requirements. Distributor must have correct profiles and access within DPICMS to retain the most current version of DPIM.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

El distribuidor utiliza la versión más actualizada de DPIM v 5.0

2. Customer specific requirements are understood and addressed in the distributor's internal procedures and practices.
   a. Distributor has documented processes in place to ensure that any Customer Specific requirements are met when supplying / handling products supplied to OEM/SGA Customers.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Con los formatos P-ALM-01, P-B2B-03 y P-B2C-03 ellos documentan las necesidades específicas de los clientes para suministro.

3. Distributor Internal Procedures are aligned with the latest DPIM version and are current.
   a. Document control Procedures for local Documents Shall be in place, implemented and Shall include steps taken to manage changes including: i) Review for alignment against latest version of DPIM. ii) Identification of changes, iii) Change Approval & review requirements, iv) Appropriate & effective distribution of changed Procedures, and v) Evidence of revision number or date.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

El distribuidor cuenta con la tabla de contenido en su manual de calidad y tienen su intranet donde mantiene la gestión de los procedimientos y políticas relacionadas a DPIM

4. Product Integrity is managed through Management of Change Process.
   a. Management of Change Procedures Shall be in place and implemented to manage changes.. Changes to Processes, activities, organizations, Procedures, operative parameters, standards, facilities or regulations impacting on Brand and Product Integrity (BPI) shall be managed through a documented Management of Change (MoC) Process, including the review of the potential risk on Brand and Product Integrity caused by the change.

   A system is in place to ensure that all MoC documents issued/closed since the last DPIM External Assessment are

retrievable.

Change Owner is identified and accountable for the change.

Changes are classified as either Temporary or Permanent.
Temporary changes have a finite period defined and endorsed by the approver of the changes.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Lubtrac cuenta con un procedimiento de generación y control de información documentada (cambios permanentes), y se cuenta con la matriz de riesgos y oportunidades para evaluar la viabilidad de los cambios.

5. Distributor Shall have trained employees performing activities and record information for activities that allow traceability.
   a. Employees understand, trained and competent on applicable product integrity responsibilities within their job responsibilities.
   Training Shall include all applicable area of DPIM requirements such as, but not limit to:
   -General Section;
   -Calibration;
   -Receiving;
   -Storage;
   -Loading ;
   -Delivery;
   -Packaging/Repackaging;
   - Over the water
   - Sampling, Testing, and Retaining, and
   -Viscosity Blending.

   For Distributor Site Risk Levels 2 and 3:
   • Each Distributor site Shall have at least one site employee who will be trained in all applicable ExxonMobil DPIM e-learn modules.
   • Distributors Shall ensure that all personnel that interface with customers (including, but not limited to, Sales, Marketing, Customer Service and Operations personnel) at each Distributor site is fully trained on and aware of the Product Representation Procedures and ExxonMobil Product Representation requirements.
   • Personnel at the Distributor site that deliver EM products Shall have completed the latest ExxonMobil e-learn modules for Delivery prior to any deliveries.
   • Refresher Training Shall be performed every year for all applicable work procedures and ExxonMobil DPIM e-learn modules Career Connect including but not limited to: Crossover Prevention, Change of Service, and Introduction to DPIM.
   • Personnel training Shall be performed whenever DPIM has a new version release, personnel incur job changes, or organization/company personnel restructure or change caused by a merger or acquisition .

   For Distributor Site Risk Level 1 (Package Storage - Warehouse) Only:
   • Each Distributor site Shall have at least one site employee Distributor Product Integrity Contact (DPIC) who will be trained in all applicable ExxonMobil DPIM e-learn modules and requirements.
   • The site's DPIC and applicable personnel shall review and train on the applicable requirements for Risk Level 1 Sites (Packaged Product Warehousing Only) and documented within the training log.
   • Training frequency for Risk Level 1 sites to complete DPIM training is at least once within the 5 years or more frequent, or at mid-point or at time of self-assessment to identify all deficiencies in training at once.
   • Personnel training Shall be performed whenever DPIM has a new version release, personnel incur job changes, or organization/company personnel restructure or change caused by a merger or acquisition .

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Training Log Shall must reflect and demonstrate traceability to date, training topic, and name of person trained.
*Refer to the Distributor BPI Training Matrix for additional guidance

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

El personal de almacén tiene vigente la capacitación, se llevo a cabo en Mayo 2026 y fue impartida por el asesor interno (Lubtrac) de DPICMS, asistieron 4 empleados (jefe de almacén, auxiliar y repartidores) y adicionalmente el jefe de almacén tomo las capacitaciones directo de Career Connect.

6. Product Integrity Complaints from customers are fully documented.
   a. Product Integrity Complaints from customers Shall be fully documented and reported to the ExxonMobil DBC, DBM, or ExxonMobil Distributor Representative within one business day.

      Note: Product Integrity Complaints do not include discrepancies in Product order quantities or package damage where ExxonMobil involvement is not required.

      Product Integrity Complaints may include complaints relating to Product performance, contamination or Product misrepresentation.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

El distribuidor utiliza el procedimiento " Acciones correctivas P-CAL-05" , se genera un formato (RAC) mediante un equipo de trabajo para evaluar y resolver los comentarios del cliente

7. Assessments Shall be conducted by the Distributor with the required frequency.
   a. Documented Assessment Work Procedures Shall be in place and implemented including the requirements:
      Self-Assessment Shall be performed on an annual basis. Each Sub-Distributor supplied by a Distributor Shall be assessed by the Distributor at least every three years (Bulk Product handling and/or Packaging/ Repackaging sites) or once every five years (Packaged Product handling only) unless ExxonMobil notifies Distributor that it will conduct the assessment of a Sub-Distributor itself. Where applicable, records Shall be available.

      Refer to the ExxonMobil *Distributor BPI Training Matrix for the applicable assessor training.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Se realizó el Self Assessment de la sucursal en Mayo 2026, no encontrando GAPs. Lubtrac no tiene subdistribuidores en esta sucursal

8. Distributor is using only the most recent approved Marketing Materials available from ExxonMobil.

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a. Distributor Shall have documented Product Representation Procedures in place and implemented, with responsibilities defined for the distributor site, to:
• ensure that only the most current versions of Marketing Materials are maintained on site and distributed to customers.
• ensure that the immediate cessation of use of obsolete versions of Marketing Materials (including but not limited to Product Data Sheets, (Material) Safety Data Sheets, Product brochures) and their subsequent disposal.
• obtain pre-approval by ExxonMobil (refer to the DBM, or ExxonMobil Distributor Representative) on Distributor generated Marketing Materials, where they reference ExxonMobil, for any deviations from ExxonMobil guidance prior to use.
• annually review Marketing Materials (direct downloads or self-created) to ensure that product claims and any associated promotional material remains accurate.

The most current (Material) Safety Data Sheets Shall be available for all Bulk or packaged ExxonMobil or Private Label Products at the site where these Products are handled.

Distributor website Shall be linked directly to ExxonMobil website for Product Data Sheets and (Material) Safety Data Sheets or Distributor Shall otherwise use ExxonMobil website for these materials.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

En el recorrido el distribuidor contaba con material vigente de acuerdo con las normas actuales de marketing y uso de la marca Mobil. El distribuidor se apoya de la agencia becoming para corroborar que sus materiales de marketing están de acuerdo con los lineamientos de la marca

9. Distributor Shall record information for activities that allow traceability.

a. All completed Records, including (if applicable) completed Self-Assessment checklists and External Assessment checklists for Sub-Distributors, Shall be retained for a minimum of the last external assessment/audit cycle (3-5 years) or any greater period as required by local law. Records include, but not limit to:
-Training logs and/or Certificate of Completion;
-Self-Assessments;
-External Assessments;
-Calibration Records.
-DPIM logs shall include the following if applicable

1. Storage Tank Water Testing Log Shall contain date, Storage Tank identification, water result (water present ? Yes or No) , Action taken if water detected and name of person who conducted the test.
2. Bulk Receipt Log Shall contain date, Product name, Storage Tank number or identifier (being received into), minimum test results (as per ST&R table) and personnel name.
3. Packaging Log for filling packages (other than IBCs and Totes) Shall contain: date, Product name, Product source (for Repackaging, this Shall include the Batch number/fill code from the original package), minimum test results (as per ST&R table) and personnel name. Packaging Log for filling IBCs and totes treated as packages, Shall contain: date, Product name, Product source, IBC / tote identification, seal numbers, minimum test results (as per ST&R table) and personnel name.
4. Bulk Loading/Delivery Log Shall contain: date, Name of Product Being Delivered,conveyance identification, Identification of System to be Used, Name of Prior Product in both Compartment and System, Action Taken, Quantity Flushed,Quantity Drained, sample point or compartment identification, seal numbers, minimum test results (as per ST&R) and personnel name. and Personnel Identification.
5. Viscosity Blending Logs Shall contain: date, Product name, ratios of products to be blended, Identification of products to be blended, minimum test results (as per ST&R and personnel name.
6. Quarantine Log Shall contain: date, Product name, package size, reason for Quarantine and personnel name.
7. Viscosity Blending Logs Shall contain: date, Product name, ratios of products to be blended, Identification of products to be blended, minimum test results (as per ST&R and personnel name.
8. Storage Tank Change of Service Log Shall contain: date, tank Identifier, prior Product name, new Product placed in tank and personnel Initials.

9. IBC / tote Change of Service Log Shall contain: date, tote Identifier, prior Product name, new Product placed in IBC / tote and personnel initials.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Lubtrac cuenta con los registros de sus actividades como descarga de producto a granel y el registro de producto de embarque, adicional a las capacitaciones del personal.

10. Handling of approved, on-specification Bulk Product
    a. All Activities (Bulk Receiving & Storage, Bulk Loading & Delivery, Packaging & Repackaging (De-Canting), Package Pump-off, Bulk by-pass, etc.):
    All products handled through either bulk receiving, bulk loading, bulk delivery, packaging, or repackaging) by the Distributor Shall have been properly approved by ExxonMobil and Approval Documentation Shall be available for review.

    Distributor Shall not handle in Bulk: Aviation, food-grade, environmental (with biodegradable and/or aquatic toxicity claims) or other exempt Greases.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Todos los productos manipulados han sido debidamente aprobados a traves de una SPAR y se encuentran documentados en el sitio del distribuidor en el portal L360.

Calibration

1. Distributor Shall record information for activities that allow traceability.
    a. Documented work Procedures detailing of measuring and testing equipment Calibration and validation Shall be in place and implemented.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Se cuenta con el procedimiento CALIBRACIÓN DE APARATOS P-CAL-07, en el cual se lleva a cabo el registro de la calibración

2. Scales and measuring equipment Shall be calibrated and verified by qualified personnel.
    a. Measuring equipment (weighbridges, meters, scales, gauges) Shall be Calibrated at the frequency specified by local regulation or yearly if no local regulation exist. Calibration Shall be in compliance with state and local standards, or with standards identified as national or international; where standards are non-existent, a) the basis for calibration shall be recorded. b) Adjusted or re-adjusted as required. c) Identified to determine calibration status. d) Safeguarded from adjustments that would invalidate the measurement results. e) Preserved during handling, maintenance and storage.

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Calibrations Shall be performed by qualified personnel or contractors (with appropriate and traceable credentials) using equipment or standards that are traceable to national or international standards.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

La báscula fue calibrada en el 09 de Mayo de 2026 con el certificado IE-26-247

3. Viscosity Testing Equipment used on Products (as required by the DPIM) Shall be Calibrated and verified to be calibrated
   a. For Viscosity Testing Equipment used for performing routine tests on Products (as required by the DPIM) shall be calibrated and verified:
   Any testing equipment that is required to validate Viscosity of Products handled at a Distributor site Shall be calibrated and validated as per manufacturer's instructions. All data Shall be recorded.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
N/A		

Receiving

1. Receipt of approved, on-specification Bulk Product
   a. Documented work Procedures for receipt of Bulk Product Shall be in place and implemented.

   For Grease: Distributor Shall have documented Procedures for Grease Bulk Handling including how Grease will be physically transferred. If more than one grease is handled, procedures shall include details on equipment segregation and change of service requirements.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Se cuenta con el procedimiento “Procedimiento De Producto Y Almacenaje” P-ALM-02 y específico para granel I-ALM-04

2. Verification of approved Bulk Product, received Bulk Product
   a. Incoming ExxonMobil Certificate Of Analysis (CoA) for truck or tank car compartment contents Shall be verified against Bill of Lading (BoL).
   Tank Trucks: A representative sample from each compartment Shall be taken and tested as per the ST&R Table. If the sample, taken after an initial drain of 4 gallons / 15 liters, does not pass inspection, another 4 gallons / 15 liters Shall be drained from the compartment bottom outlet valve and a new sample Shall be taken and tested as per the ST&R Table. If the sample does not pass inspection a representative top sample Shall be taken from the compartment. Contact your ExxonMobil Customer Service contact for further guidance. Retain sample Shall be collected from each compartment at the outlet

   Rail Cars: A representative sample from each rail car Shall be taken and tested as per the ST&R Table. If the sample, taken

after an initial drain of 10 gallons / 40 liters, does not pass inspection, drain additional increments of 10 gallons / 40 liters, up to a maximum of 0.5% of the rail car volume, and test per the ST&R Table. If after 0.5% of the rail car volume has been drained the sample does not pass inspection, contact the ExxonMobil DBC who will contact the ExxonMobil blend plant CS Analysts / PIA. Retain samples of passing material Shall be collected from each rail car outlet

Note: Where the Distributors site has the facility to safely take a top sample, if the bottom sample is not passing inspection after 2 drains, take a top sample from the railcar and inspect. If the top sample passes, continue to drain up to a maximum of 0.5% of the rail car volume.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

El distribuidor conoce el proceso y sigue las instrucciones necesarias para confirmar que el material recibido sea el correcto utilizando el procedimiento de recepción de material a granel, realiza la toma de muestra según la tabla ST&R

b. Reference samples to help provide a visual match of Product grades Shall be taken. Retain samples from the prior delivery may be used as reference samples. Sample bottles used for reference samples Shall be composed of the same material (clear) and dimensions as those used to compare against current samples. Reference samples Shall be labelled with: - Product name - batch number (or appropriate identification) - sampling date. Reference samples Shall be refreshed after one year (sooner is OK).
Sample from compartment Shall be compared to a reference sample to provide a visual match of correct Product grade delivery.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Lubtrac tiene un registro de las muestras patrón tomadas en cada recibo de material y se utiliza la muestra retenida de la entrega anterior como referencia

3. Preserve Product Integrity during receipt into the Distributor site (Bulk Storage Tanks, IBCs / totes, Barges)

a. Distributor-owned hoses used to receive Product into their inventory Shall be checked to verify - they are properly labelled - they are connected to the correct Storage Tank. Common / hired carrier deliveries labelled hoses are not required but compatibility requirements Shall still be met. Proper Change of Service Shall be follow per DPIM Change of Service Table and DPIM Compatibility Matrix.

For Greases: Equipment Shall be grouped fully dedicated by Grease Thickener Type. Refer to DPIM Change of Service Table.

Hoses without Dry Disconnect Couplings Shall be stored either in vertical position or with high inclination to horizontal, to provide good drainage.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Las mangueras se encuentran correctamente identificadas con cintas de colores por cada tipo de lubricante con base en la matriz de compatibilidad

b. The operation Shall take place in a manner that protects the Product from contamination, including equipment.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Las mangueras, contenedores y bombas se encuentran debidamente identificadas para evitar una contaminación cruzada y garantizando la seguridad del proceso.

4. Proper Handling of Bulk Product Returns

a. Bulk Product Returns into Distributor site: Distributor Shall have Processes in place and implemented to check that Bulk Product received back from the Customer into the Distributor site is on specification and marketable. For Product left in truck compartment after Customer delivery and pumped back to storage, samples Shall be taken and tested as per the Bulk Product Receipt Requirement of the ST&R Table.

Bulk Product Returns back to ExxonMobil Site: Bulk Product Returns Shall not be sent to an ExxonMobil site without prior consent and arrangement from the ExxonMobil site management.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Almacén sigue el procedimiento para recepción de producto no conforme P-ALM-07 y con base a este recibe material de devolución

5. Receive uncontaminated/ undamaged Products/packs. Maintain Integrity of Packaged Product.

a. Documented Receiving Work Procedures Shall be in place and implemented for receiving uncontaminated/undamaged Products/packs. These Procedures Shall cover inspection of: - package appearance, - label, - bungs, seals & caps, - leakage, - supplier documentation.

Packaged Product Returns Shall not be accepted back into inventory until inspection has been completed and the quality deemed acceptable. Examples where Product could be deemed not acceptable include - Shelf Life has been exceeded, - labels are missing / not legible - packages are damaged - evidence of any type of tampering.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Almacén sigue el procedimiento para recepción de producto no conforme P-ALM-07 en este se especifica los puntos criticos a revisar de cada tipo de empaque

6. Packaging components meeting ExxonMobil or OEM (as applicable) approved packaging specifications upon receipt.

a. Packaging components, including Labels, Shall meet ExxonMobil or OEM (as applicable) specifications. Consult ExxonMobil DBC, DBM, or ExxonMobil Representative.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)

Confidential Information

Yes		

EVIDENCE AND COMMENTS

Durante el recorrido se tomaron muestras de tambores y cajas para verificar el estado de las etiquetas, estando todas en buen estado para su recepción y venta.

Storage

1. Preserve Product Integrity during storage of Packaged Products
   a. Documented Storage Work Procedures Shall be in place and implemented that include inspections for: - packaging appearance - label (legibility) - seals & caps - no leaks - not damaged (per ExxonMobil appearance standard).

   Storage Practices of Packaged Product Shall meet the following:
   - Packaged lubricants (cartons, pails, kegs - except drums) Shall be stored indoors. IBCs / totes may be stored outdoors provided that they are covered on top to prevent water from entering through the top seal.
   - Drums Shall be stored in a fashion that prevents deterioration.
   Options include: indoor storage (may be stored upright). outside storage - with drum covers or - horizontal storage with the closures at the three and nine o'clock position, or - stored upside down.
   - Good inventory practices Shall be used to ensure that stock is rotated. Oldest Product Shall be positioned to be removed from storage areas first.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

El distribuidor cuenta con un código de colores que identifica la fecha de recepción eso le permite dar seguimiento para que se cumpla la regla FIFO, los tambores almacenados en el exterior se encuentran tapón abajo y siguiendo las recomendaciones de almacenamiento

   b. Steps Shall be taken to ensure equipment used to transfer Packaged Product does not damage Packages. This includes but is not limited to: - forklifts - dollies - pallet jack - hoisting equipment

   Storage temperatures and storage conditions Shall not exceed recommended requirements for the Product. This includes: - biodegradable lubricants - cutting oils, particularly water soluble cutting oils - fire resistant hydraulic oils - industrial gear oils

   Access to storage area is controlled to prevent Product tampering

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Se utiliza montacargas y patín hidráulico que permiten la correcta manipulación del material empacado

2. Ensure a consistent approach is used to protect Packaging Components and labels are properly stored.
   a. Documented Procedures Shall define steps used to protect Packaging Components while in storage. Procedures Shall be accessible, clear and include:

1) defined steps and responsibilities.
2) Component storage areas Shall be identified and be either sheltered or have components stored upside down to prevent water and other contaminants (e.g. dust and dirt) ingress.
3) Site Shall conduct storage checks to verify: - Labels are properly segregated; - there are no obsolete Labels in storage; - Labels are appropriately sheltered.
4) Responsibilities Shall be defined to ensure the immediate cessation of use of obsolete versions of Labels and their subsequent disposal.
5) Distributor Shall ensure Labels and Label templates are stored appropriately, to include having access controls and appropriate chain of custody for both Plant-printed Label materials and Pre-printed Labels.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

El material es almacenado en interior (bajo techo) y en exterior es siguiendo las normas de DPIM para tambores , con el procedimiento "PROCEDIMIENTO DE PRODUCTO Y ALMACENAJE P-ALM-02"

3. Proper handling and traceability of suspect, non-conforming, or obsolete Products, Components, and Labels during storage.
   a. Documented Procedure for managing suspect or Non-Conforming Products, Packaging Components, and Labels (e.g. Packaged, Bulk, Packaged Components, Labels, etc.) Shall be in place and implemented. Procedures Shall include:
   Product & package issues - steps to prevent suspect / Non-Conforming Product from being released.
   Product issues (material in the package) - Verify the quality of the Product using an ExxonMobil approved laboratory.
   Package issues (drum, keg, pail) * - Repack if authorized otherwise consult ExxonMobil DBC, DBM, or ExxonMobil Distributor Representative.
   Package issues (small packs / cases) * - Put clean, undamaged bottles into a new case if authorized otherwise consult ExxonMobil DBC, DBM, or ExxonMobil Distributor Representative.
   Labels - steps to ensure Non-Conforming Labels are prevented for usage, including obsolete labels.
   * Requirements in the Packaging / Repackaging Core Section apply.
   Additionally, documented Procedures Shall include requirements to remove from the supply chain, any Products that cannot be corrected.

   When advised by ExxonMobil in accordance with ExxonMobil instructions, Products in inventory determined to be "Obsolete" Shall be quarantined (i.e. segregated and records updated), marked as such and the goods moved to a clearly marked Quarantine Area. "Obsolete" products can include Products whose Product name, grade or claims (industry or customer) are no longer valid and may not be suitable for sale to customers.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Lubtrac utiliza el procedimiento P- ALM-07 donde se describen los pasos a seguir al identificar producto no conforme y darle el tratamiento correcto

4. Procedure for Bulk Grease Handling and Storage is Implemented
   a. Documented work Procedures for storage of Bulk Product Shall be in place and implemented.

   For Grease: Distributor Shall have documented Procedures for Grease Bulk Handling including how Grease will be physically transferred. If more than one grease is handled, procedures shall include details on equipment segregation and change of service requirements.

Storage Tanks Shall be numbered and clearly marked with the appropriate ExxonMobil or Private Label Product name.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Los tanques de aceite se encuentran debidamente identificados con los nombres de los productos de acuerdo con la oferta de productos vigentes de ExxonMobil México

5. Prevent contamination of Bulk Storage

a. Storage Tanks Shall be dedicated to single Products. Changes to Tank service Shall be carried out via DPIM Change of Service Table and DPIM Compatibility Matrix.
Distributor Shall not commingle ExxonMobil or Private Label Products with Products from other manufacturers.

For Greases: Equipment Shall be fully dedicated by Grease Thickener Type. Refer to DPIM Change of Service Table.
No commingling of other Manufacturer's product on the same storage and handling system as EM grease products.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Se cuenta con tanques dedicados para los productos de motor, donde cada tanque es de uso exclusivo para un producto específico, evitando mezclas o contaminación cruzada. La recepción y manejo de estos productos se realizan conforme al procedimiento I-ALM-04 "Instrucción de Trabajo para la Recepción de Productos a Granel".

b. Samples from lowest point in Storage Tank Shall be checked at least annually for water. This Requirement is not applicable in case IBCs / totes are used as an intermediate Storage Tank.
Enter details and results into the Water testing log as required for sampling and testing from Storage Water Testing.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Se programa esta inspección una vez al año y se utiliza el laboratorio Mobil Lubricant Analysis para obtener resultados.

6. Maintain Product storage temperature within recommended range.

a. Temperatures and Storage conditions for all Products in bulk storage Shall be maintained in accordance with ExxonMobil requirements.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Los contenedores y tanques de almacenamiento a granel se encuentran almacenados en el interior bajo techo, cumpliendo con los requisitos para mantener la integridad del producto.

Confidential Information

Packaging & Repackaging

1. Preserve Product Integrity of Product filled into Containers.
   a. For IBCs / totes filled from tank trucks and destined for delivery as packages to customers, samples Shall be taken and tested as per the Packaging / Repackaging Requirement of the ST&R Table.
   This Requirement is not applicable if the filled IBC / tote is used as an intermediate Storage Tank or Tank Truck Compartment and not destined for delivery as a package to the customer.

   IBCs / totes delivered to the final customer as a complete package must be sealed (top and bottom) after filling.
   Totes considered intermediate bulk containers must be in the custody of the distributor at all times otherwise totes delivered and dropped off at a customer location are considered complete packages and require sealing.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
N/A		

   b. The operation Shall take place in a location and manner that prevents contamination.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
N/A		

   c. Documented Packaging and Repackaging Work Procedures Shall be in place and implemented.

   For Grease: Distributor Shall have documented Procedures for Grease Bulk Handling including how Grease will be physically transferred. If more than one grease is handled, procedures shall include details on equipment segregation and change of service requirements.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
N/A		

   d. Proper Change of Service Shall be followed per DPIM Change of Service Table and DPIM Compatibility Matrix when filling from Storage Tank, tank truck or Container. If hoses with Dry Disconnect Couplings are used, they Shall be Product dedicated.

   For Greases: Equipment Shall be grouped per Change of Service Table (fully dedicated by Grease Thickener Type). Refer to DPIM Change of Service Table.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
N/A		

   e. Prior to filling first package and after having completed flushing of lines, sample Shall be taken, tested, and retained as per ST&R Table. For Greases, testing Shall be done per ST&R section.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
N/A		

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2. Ensure proper application of Supplemental Labels on Packages and / or Re-labeling during Storage
   a. Distributor Shall have a documented Process in place to ensure:
      1. Adding of Supplemental Labels and / or Re-labeling is only applied if required by local law and after written ExxonMobil approval;
      2. Supplemental Labels do not interfere with the primary Label, drum branding (e.g. "Mobil Synthetic Lubricant") or other required packaging marks;
      3. Any other Labels, stickers or graphics are not added unless as required by local regulations.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
N/A		

EVIDENCE AND COMMENTS

El distribuidor no tiene autorizado la aplicación de etiquetas suplementarias, se revisó producto empacado y no cuenta con etiquetas suplementarias.

3. Preserve Product Integrity of Product filled into Containers. Ensure packaging components and Labels are properly produced and handled.
   a. Distributor Shall have documented Process in place include the following requirements for component inspections:
      - Open Containers Shall be inspected for cleanliness.
      - Closed Containers Shall be inspected for cleanliness using an illuminated source.
      - Drums are not acceptable if they have a lining of lacquer or pigment.
      - All package containers must be in acceptable condition and must be removed from the filling activity if they appear to be split, damaged, corroded (e.g. rust), faded, chipped or dented.

      Distributor Shall consult DPICMS or DBC for list of ExxonMobil recommended Package vendors.

      Pre-printed Labels: Distributor Shall ensure that Pre-printed Labels are obtained through chosen Label supplier approved by ExxonMobil. Consult DBC, DBM, or ExxonMobil Representative.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
N/A		

4. Ensure Product Labels are current, properly generated, and applied on product packaging.
   a. Documented work Procedure for labels requirements Shall be in place and implemented including:
      1. Distributor Shall use current ExxonMobil Label templates and ensure the information is accurate.
      2. Responsibilities should be defined to ensure labels are current and not obsolete

      Package Labels shall ensure
      1. All legally required information is included on the Package Label, including but not limited to the Distributor filling Batch Number and Distributor name / location;
      2.The information on the Package Label allows Product traceability back to the Batch Number shown on the CoA for the Bulk Product receipt.

      Distributor Shall ensure labels are:
      1. Checked for cleanliness and usability prior to use;
      2. Affixed as per ExxonMobil or OEM (as applicable) requirements;
      3. Applied to the correct Container prior to fillilng (pail Label for pails, drum Label for drums etc.);
      4. Not placed over existing logos on the Container (i.e. Mobil logo on a drum);
      5. Checked for correct position, alignment and quality of application (no air bubbles, no scratches etc.).

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COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
N/A		

Loading & Delivery

1. Load and Deliver uncontaminated/ undamaged Products/packs
   a. Documented Loading & Delivery Work Procedures Shall be in place and implemented.
   Documented Procedures Shall include steps used to; - ensure damaged packages are not loaded - verify labels are in place, implemented and legible - ensure packages are not damaged during transit and delivery
   Inventory Shall be verified to be within Shelf Life prior to delivery to customers.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS
Lubtrac cuenta con el procedimiento P-ALM-01 "procedimiento de entrega de pedidos" donde se describen los puntos críticos a inspeccionar antes de cargar y entregar un producto

2. Preserve Product Integrity during Loading
   a. Documented Loading Work Procedures Shall be in place and implemented.

   For Grease: Distributor Shall have documented Procedures for Grease Bulk Handling including how Grease will be physically transferred. If more than one grease is handled, procedures shall include details on equipment segregation and change of service requirements.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS
Lubtrac cuenta con el procedimiento P-ALM-01 "procedimiento de entrega de pedidos"

3. Ensure Product Integrity in loading equipment (delivery trucks / ISO containers / Barges) and bulk loading transfer equipment (pumps, meters, etc.)
   a. Bulk conveyances including IBCs/Totes Shall be fit to load. This includes:
   - freedom from water, sediment and debris
   - adherence to ExxonMobil change of service and Prior Cargo Requirements

   Truck compartments Shall not be loaded after a cargo of material that has a flash point of < 43°C (110°F) without appropriate cleaning.

   Proper Change of Service for Loading Equipment Shall be followed per DPIM Change of Service Table and DPIM Compatibility Matrix when loading into conveyance.
   Hoses, lines, pumps, manifolds & loading arms
   - Shall be grouped according to the DPIM Compatibility Matrix and Shall be clearly marked.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)

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Yes		

EVIDENCE AND COMMENTS

Se utiliza el procedimiento (I-ALM-04) "Instrucción de trabajo para recepcion de productos a granel" donde se encuentran las indicaciones para evaluar la condicion de los contenedores. Mangueras y bombas esta identificadas con etiquetas de colores para identificar su uso de acuerdo a la matriz de compatibilidad.

4. Preserve Product Integrity during Product transfer to trucks or into Intermediate Bulk Containers (IBC) / totes.
   a. Tank trucks Shall be:
   clearly documented which Product is in which truck compartment,
   and physical marking/tagging will be visible where the bulk delivery is initiated,
   Tank truck outlets / valves Shall be dedicated per compartment.

   IBC's / totes used for conveyance Shall be:
   - labelled with Product name - protection from contamination.
   - a permanent, unique container identifier is applied to each IBC/Tote.

   Unique identifier refers to traceable number or identifying alpha-numeric ID.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Cada contenedor (tote) es identificado con un código que indica el tipo de producto, el # de tote y su ubicación

   b. Samples Shall be collected from each truck compartment (for Distributor operated trucks, arranged by the Distributor) / IBC / tote, tested and retained as per the ST&R Table. Results that do not pass specification Shall be handled as per the ST&R requirement for retesting. For Free On Board deliveries (where common / hired transportation has not been arranged by the Distributor): At Distributor site, collect samples from the loading arm or loading line prior to point of custody transfer.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

El distribuidor cuenta con los registros y muestras de referencia, en caso de recepción de pipas se toma muestra de cada compartimiento.

5. Ensure Product Integrity in loading equipment (delivery trucks / ISO containers / Barges) and delivery equipment (pumps, meters, etc.)
   a. The operation Shall take place in a manner that protects the Product from contamination during the loading & delivery process.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

El área para carga y descarga se encuentra en buenas condiciones y no representa riesgos de contaminación

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6. Preserve Product Integrity during Delivery
   a. Documented Delivery Work Procedures Shall be in place and implemented.

      Distributor should follow transportation requirements of ExxonMobil products (e.g. cold sensitive products, etc.) per ExxonMobil guidance for delivery (e.g. thermo truck, grease truck, etc.).

      For Grease: Distributor Shall have documented Procedures for Grease Bulk Handling including how Grease will be physically transferred. If more than one grease is handled, procedures shall include details on equipment segregation and change of service requirements.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

      EVIDENCE AND COMMENTS

      El distribuidor cuenta con el procedimiento de entrega de pedidos P-ALM-01 en donde se consideran los requisitos para entrega

7. Ensure Product Integrity delivered to the customer Distributor Shall record information for activities that allow traceability.
   a. Delivery Work Procedures Shall include use of Bulk Delivery Checklist to ensure Product from tank truck compartment or (if applicable) from drums / IBCs / totes is pumped into the appropriate customer's bulk storage. Delivery Work Procedures Shall include the management of the labels onto customer’s tank.

      Bulk Delivery Checklist Shall be implemented containing customer name, customer location, customer representative name, delivery driver name, inspection of equipment connections, and a 3-way verification between the product name on Customer Order / Bill of Lading, the product name on the label of the customer storage tank, and the product name in the delivery media (truck compartment or tote).

      Distributor shall have a mechanism in place to verify product name or identification to deter from selecting the wrong product in distributor activities and preventing potential contamination or crossover incident (for example, 3-way verfication).

      If Product is pumped from drums / IBCs / totes to transport for delivery or into a customer's bulk storage then Batch Numbers from each Container Shall be recorded. ExxonMobil Container Pump Off Approval Documentation Shall be available for review. Distributor shall have the equipment, processes (documented) in place to meet with the Transfer Equipment Requirements in the "Change Of Service" section of the DPIM.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

      EVIDENCE AND COMMENTS

      En el procedimiento P- ALM- 01 se contemplan los pasos a seguir para que personal de almacén verifique que está entregando el producto en la ubicación correcta

8. Ensure Product Integrity in delivery equipment (pumps, meters, etc.)
   a. Proper Change of Service Shall be followed per DPIM Change of Service Table and DPIM Compatibility Matrix when loading into customer's tank. Hoses, lines, pumps, & manifolds, where applicable - Shall be grouped according to the DPIM Compatibility Matrix and Shall be clearly marked.

When flushing is required, trucks Shall have access to a segregated flush Storage Tank either at the unloading site OR on the truck, to allow compliance with the flushing requirements.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

El distribuidor cuenta con sus propias mangueras para realizar las descargas y están etiquetas con base en los grupos de lubricantes de la matriz de DPIM

9. For Barge and Marine Operations: Preserve Product Integrity in all Marine Bulk Product transfers to Trucks, Barges, IBCs / totes

a. Documented Sampling Processes Shall be put in place by the Site to ensure Representative Samples are taken and retained for the audit cycle. Barge personnel shall be trained in the requirements to properly sample and retain Products. Follow ST&R Table for testing requirements against reference sample.

Sample retains shall be stored in a controlled environment either on the barge or on shore that prevents contamination or degradation of the sample

Sample retains shall be maintained in such a way as to allow retrieval in the event of an inquiry.
Collect two samples from the delivery hose discharge header. One for the customer (if requested) and one for the Barge operator, either retained by Barge operator. For Marine: One sample will be potentially delivered to the Lab indicated by ExxonMobil if requested.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
N/A		

EVIDENCE AND COMMENTS

El distribuidor no realiza entrega a barcos o barcazas

b. Written Procedures Shall be in place that include, but not limited to, steps to:
Both receiving and delivering vessel representatives must have a pre-delivery/transfer meeting to discuss, agree and document the completion of the "Marine Pre-Delivery Checklist" (or equivalent). This document should include at minimum the following components, hoses used for transfer, line up of valves, sequence of pumping/transfer, and any other regional requirements.

The procedures shall include the following steps:
- Control of the delivery vehicle sealing must be done according to the local ExxonMobil representative recommendation before the product is received on the barge.
- Distributor Shall contact the local ExxonMobil representative prior to any change of service for transfer equipment, or storage tank. A record shall be maintained for all change of service activities
- If delivering Product directly to Customer's ship the Distributor Shall fill out the "Declaration of Inspection Prior to Bulk Cargo Transfer (Pre-Transfer Checklist)" and any other form per the zone requirements.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
N/A		

EVIDENCE AND COMMENTS

El distribuidor no realiza entrega a barcos o barcazas

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10. For Barge and Marine Operations: Pumping product from drums/IBCs to transport vessel or customer's storage
    a. Delivery procedures shall include inspections to ensure Product from delivery vessel compartment or (if applicable) from drums/IBCs/totes is pumped into the appropriate customer's bulk Storage
    - "Marine Pre-Delivery Checklist" (or equivalent) and /or any other form as advised by ExxonMobil shall be filled out prior to discharge
    - The Distributor Shall complete the "Marine Drum to Vessel via Bulk Transport Checklist" prior to all deliveries requiring drum pump-off. The Distributor Shall keep these Records for a minimum of three years and make these Records available for ExxonMobil or customer requests.
    - The Distributor Shall follow the unloading sequence agreed upon by the Distributor and the receiving vessel's Chief Engineer (or person in charge) when transferring more than one Product.
    - The Distributor Shall keep a log of the Yardmarks from each drum/IBCs pumped to the transport vessel or customer's storage. The Distributor Shall keep these Records for a minimum of three years and make these Records available for ExxonMobil or customer requests.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
N/A		

EVIDENCE AND COMMENTS

El distribuidor no realiza entrega a barcos o barcazas

Sampling, Testing & Retain

1. Ensure proper execution of the sampling, testing, & retaining requirements for Products.
    a. Distributor Procedures and testing processes and/or practices Shall align with the ST&R Table.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

El distribuidor se basa en la tabla ST&R de ExxonMobil para la tomade muestras de retención

2. Ensure proper Sampling of Products.
    a. Sampling process Shall be put in place by site to ensure representative samples are taken per ST&R Table for all applicable activities. Sample Equipment Shall be clean and free of foreign residues before beginning the sampling.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Se realiza la toma de muestra directa de la toma de la pipa y adicionalmente se cuenta con bomba de vacío

    b. When transferring Grease from an original package container, a retain sample Shall be collected from both the original source, e.g., container before pump off, and from the receiving source, e.g., container after pump off.
    For Greases: Sampling Shall be done by taking a spatula or other suitable device and transferring the sample to a tub or can for retaining

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Additionally, Grease delivery retain samples Shall be at least 2 lb. (1 kg). For Greases: Retains Shall be hard sided containers. Plastic bags ARE NOT acceptable as sample containers.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
N/A		

EVIDENCE AND COMMENTS

El distribuidor no realiza manipulación de grasa

3. Ensure proper testing of Products.
   a. If testing does not meet one or more requirements, the following Shall be done:
      1. Drain or flush an additional amount of Product and retest.
      2. If testing requirements are still not met, sample the source point (i.e., tank truck or rail car compartment, storage tank, sample point etc.).
      3. If the source point tests OK, then check the system for any issues.
      4. If the source point does not test OK, either retest or contact DBC, DBM, ExxonMobil Representative, who will contact the ExxonMobil blend plant CS Analysts / PIA for further assistance.

      In case of Viscosity Blending:
      - If the Viscosity does not meet the requirements and contamination has been eliminated, add additional quantity of the component needed to bring Viscosity into range and retest.
      - If the testing involves Viscosity, confirm the viscometer is functioning properly by checking against a reference or Calibration standard.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

El distribuidor conoce el proceso para la toma correcta de la muestra y tiene los contactos correctos del DBC para que pueda llevarse a cabo el contacto con la planta de mezclado en caso de ser necesario

4. Site Shall be capable of properly handling ExxonMobil or Private Label Grease Bulk Products.
   a. If a pump will be used to transfer the Grease, shear testing shall be conducted on representative samples before passing through the pump, i.e., sample from original container and after passing through the pump, i.e., sample from receiving container.

      The following requirements Shall be met:
      1. The ASTM D 217 60x Worked Penetration (Full Scale) of the Grease shall not change by more than 10 points between before pump container sample and after pump receiving container sample under repeatability conditions (same operator, same equipment, consecutive testing);
      2. Shear testing shall be performed on each pump type/model and Grease combination to be used for such transfers.

      Distributor Shall keep records of Grease Transfer Equipment configuration and transfer process parameters together with the testing and test results conducted.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
N/A		

EVIDENCE AND COMMENTS

El distribuidor no realiza la manipulacion de grasa

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5. Ensure proper retention of Product samples.
   a. All samples Shall be retained for a minimum of six months.

   Sample retain containers Shall be clean and clear glass or oil resistant plastic, with tight sealing lids or caps.
   The minimum sample size for retaining Shall be 4-oz (120 ml) unless otherwise noted. For turbine oil deliveries, 16-oz (500 ml) retain samples Shall be retained.
   The sample retain label Shall include the following information (in permanent ink or marker) as a minimum: Date, Sample point or source, Product name, Sampler's name
   Sample retains Shall be stored in a controlled environment and location that prevents contamination or degradation of the sample. Sample retains Shall be maintained in such a way as to allow retrieval in the event of an inquiry.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
Yes		

EVIDENCE AND COMMENTS

Lubtrac cuenta con las muestras de retención en recipientes de acuerdo con lo requerido por DPIM y en cumplimiento con el tiempo de retención sugerido

Viscosity Blending

1. Ensure Distributor capability to blend on-specification Product
   a. All Products blended on site Shall have the proper Brand Approval by ExxonMobil in place and implemented. The distributor must receive approval from ExxonMobil Global BPI to initiate the request by consulting DBC, DBM, or ExxonMobil Representative.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
N/A		

   b. Documented Viscosity Blending Work Procedures Shall be in place and implemented including the following requirements:
   - Blend tanks Shall be dedicated by Product Compatibility Group and Shall be equipped with a mixer that thoroughly blends the Product, by a
   a) mechanical mixer, or
   b) Pulsair system using DRY AIR, or
   c) pump-around loop (circulation loop).
   Note: Bulk air mixing (sparging) is not acceptable.
   - Pails, kegs, drums or trucks Shall not be used as blend tanks.
   - Blend tanks Shall be properly drained between blends, consistent with the DPIM Compatibility Matrix.
   - From Component Tank to blend tank: Hoses, lines, pumps and manifolds Shall be grouped according to the DPIM Compatibility Matrix and Shall be clearly marked.
   Proper Change of Service Shall be followed per Change of Service Table.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
N/A		

   c. Blending facilities Shall be located indoors and Shall take place in a location and manner that prevents contamination.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
N/A		

d. Distributor and/or sub-contracted testing laboratories Shall comply with ExxonMobil QP&G or ISO 17025 requirements.

A representative sample of the final blended Product Shall be taken and tested as per the ST&R Table. Results that do not pass specification Shall be handled as per the ST&R requirement for retesting

Components Shall be blended according to the ExxonMobil-provided blend ratios.
Viscosity Blending Logs Shall be used for traceability to contain required information.

For traceability, blends Shall be assigned: a) batch number, b) source and c) date of manufacture to blends.

Viscosity Blending Sampling Size Shall be:
- 34-oz (1 Liter) minimum, samples Shall be drawn for Brand Approvals (unless otherwise advised by ExxonMobil).
- 16-oz (500 ml) minimum samples Shall be retained at Distributor site for Brand Approvals.

For Viscosity Blending:
Viscosity Testing Equipment used for performing tests on viscosity blended Products Shall be calibrated and verified:
Any testing equipment that is required to validate Viscosity of Products blended at Distributor site Shall be calibrated and validated as per ASTM D445 or ASTM D7042 (Stabinger). All data Shall be recorded.

COMPLIANT?	DAYS TO GAP CLOSURE	MAJOR (CRITICAL)
N/A		

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